



**Governor Warner Mansion**  
**Home of Farmington History**  
**33805 Grand River Avenue**  
**Farmington, MI 48335**

**CITY USE ONLY**

Approval Needed:

- Clerk's Office
- City Manager
- City Council

## GOVERNOR WARNER MANSION RESERVATION FORM

Mansion Porch \_\_\_\_\_ Gazebo/Weddings \_\_\_\_\_ Professional Photography \_\_\_\_\_  
Or Group Rental

Date of Event \_\_\_\_\_ Time \_\_\_\_\_

Type/Purpose of Event \_\_\_\_\_ Group Size \_\_\_\_\_

Group Representative \_\_\_\_\_  
Gazebo Capacity – 25-30 persons  
Mansion Porch Capacity – 30 persons  
Groups 100 or over require Special Event Permit

Address \_\_\_\_\_

E-Mail \_\_\_\_\_ Phone No. \_\_\_\_\_

### **RELEASE OF LIABILITY**

To the fullest extent permitted by law the above organization agrees to defend, pay on behalf of, indemnify, and hold harmless the City of Farmington, its elected and appointed officials, employees, agents, volunteers, and others working on behalf of the City of Farmington against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Farmington, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated in whole or in part with the sponsoring organization's special event. By signing below, I state that I have authority to sign this document on behalf of the sponsoring organization.

- Acceptance of this reservation form acknowledges receipt of the Gov. Warner Mansion Gazebo and Grounds information and guidelines.
- Use of the Mansion grounds, other than for activities that have been specifically provided for by the City, must be approved by the Clerk's Office.

### **Reservation Fee is Non-refundable.**

**Events may be rescheduled within the same calendar year based on availability of day and time.**

**Exception: Special Events denied approval will have Reservation Fees refunded in full.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

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*Office use only*

Reservation Fee \_\_\_\_\_

Refundable Deposit \_\_\_\_\_

Reservation Confirmed By \_\_\_\_\_ Date \_\_\_\_\_

**ACKNOWLEDGMENT REGARDING COVID-19  
RENTAL AND SPECIAL EVENT SPONSORS/APPLICANTS**

The current world-wide Coronavirus (“COVID-19”) pandemic and resulting “stay at home” orders issued by the Governor underscore the risks associated for individuals of gathering in any numbers. As the Sponsor or Applicant for the rental of City facilities or a Special Event within the City, the undersigned acknowledges that exposure to disease-causing organisms and objects, such as COVID-19, and personal contact with others, involves a certain degree of risk that could result in illness, or death. The undersigned also acknowledges that it is impossible for the City to screen and/or monitor all individuals attending the Special Event or using City facilities under a rental agreement.

The undersigned also acknowledges and agrees that individuals attending the event and/or using the City facility must adhere to the following safety precautions:

1. Individuals must wear a face mask during the event that adheres to the CDC guidelines. CDC guidance for facial covers in public settings can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>.
2. Throughout the event, individuals will be expected to maintain social distancing protocols that follow the CDC guidelines.

The undersigned renter or event sponsor/applicant recognizes and acknowledges that there are risks of exposure to Covid-19 and agrees to fully release and discharge the City of Farmington, its officers, agents, volunteers, sponsors, and employees from any and all claims from illness, including death, damages or loss in connection with the Special Event or the use of City facilities.

The undersigned also acknowledges and agrees that any failure on the part of any individual, participant, or attendee to adhere to the rules and requirements set forth herein may result, at the City’s sole option, in the revocation of approval of the rental or the Special Event, and the undersigned hereby releases, holds harmless, and agrees to indemnify the City of Farmington, its officers, agents, volunteers, sponsors, and employees from any and all claims from any and all liability for damages, loss, or costs of any kind as a result of such revocation of approval.

\_\_\_\_\_  
*Signature of Renter or Event Sponsor/Applicant*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Print Name (include name of minor, if any)*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Phone*

\_\_\_\_\_  
*E-mail*

\_\_\_\_\_  
*Emergency Contact and Phone Number*