



CITY OF FARMINGTON

Historical Commission Review

In accordance with the City of Farmington Historical District Ordinance, the Historical Commission is authorized to review and approve plans for all construction, alteration, repair, moving or demolition of structures in the Historic District. After review, recommendation or approval by the Historical Commission, the plan must be reviewed by the City of Farmington Planning Commission. Please note all accessory buildings over 100 square feet in area in the Historic District are subject to review by the Historical Commission and Planning Commission. A copy of the City's Historical District Ordinance and the Zoning Ordinance are available in the City's Clerk's Office.

The following steps are necessary to secure Historic Commission approval:

1. An application for Historical Commission plan review must be submitted to the Economic & Community Development Department located at 23600 Liberty Street **at least thirteen (13) days** before the regular meeting date according to the following schedule:

SUBMITTAL DATE	MEETING DATE
January 11, 2019	January 24, 2019
February 15, 2019	February 28, 2019
March 15, 2019	March 28, 2019
April 12, 2019	April 25, 2019
May 10, 2019	May 23, 2019
June 14, 2019	June 27, 2019
July 12, 2019	July 25, 2019
August 9, 2019	August 22, 2019
September 13, 2019	September 26, 2019
October 11, 2019	October 24, 2019
November 15, 2019	November 28, 2019
December 13, 2019	December 26, 2019

All Historic Commission meetings are held the fourth Thursday of the month at City of Farmington Offices, Council Chambers, 23600 Liberty Street and begin at 7:30 p.m.

2. The following information must be provided with every application:
 - Two (2) copies of a completed and signed application
 - Two (2) copies of elevation drawings illustrating the proposed modifications at a reproducible size (no larger than 11" x 17")
 - Photographs of the structure including a photograph of the area where the modification is proposed
 - Photographs of the structures on either side of the subject structure
 - Plot plan that clearly delineates the structure location and all dimensions (building size, setbacks, etc.)

3. Within fourteen (14) days after the receipt of an application for Historical Commission review, the Commission shall review the proposal and forward its decision and recommendations to the applicant. The Historical Commission may recommend changes or alterations to the plans consistent with the character of the Historical District.

4. The Historical Commission shall submit its recommendation to the Planning Commission within thirty (30) days of the receipt of an application for Historical Commission review.



CITY OF FARMINGTON

For office use only

Date Filed: _____

Fee Paid: _____

Historical Commission Application

1. Project Name (if applicable) _____

2. Location of Property

Address _____

Cross Streets _____

3. Identification

Applicant _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Interest in the Property (e.g. fee simple, land option, etc.)

9 Property Owner 9 Other (Specify) _____

Property Owner _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Preparer of Site Plan _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

4. Property Information

Zoning District _____ Area _____

Width _____ Depth _____

Current Use of the Property and Structure

5. Structure Information

Age of Structure _____

Type of Siding on Present Structure

Type of Foundation on Present Structure

G Brick

~ Poured Cement

G Wood

~ Cement Block

G Fir

~ Stone

G Stucco

~ Brick

G Aluminum/Vinyl

~ Other _____

G Other _____

Type of Roofing on Present Structure

G Asphalt

G Tile

G Tar and Gravel

G Hand split Shakes

G Cement Block

G Wood Shingles

G Other _____

6. Proposed Modifications

Describe the nature of the modification to the exterior structure

Describe how the proposed modifications will alter the historic character and value of the structure

Describe any previous modifications to the structure and any previous Historic Commission decisions (if known)

A copy of the complete legal description of the property and proof of property ownership should accompany this application.

I, _____ (applicant), do hereby swear that the above statements are true.

Signature of Applicant Date

Signature of Property Owner Date

I, _____ (property owner), hereby give permission for City of Farmington officials, staff, and consultants to go on the property for which the above referenced site plan is proposed for purposes of verifying information provided on the submitted application.

City Action

Historical Commission Review: ~ Applicable ~ Not Applicable

Approved/Denied: _____

Date: _____

Recommendations: _____

Planning Commission

Approved/Denied: _____

Review Date: _____

Conditions: _____
