



FARMINGTON DOWNTOWN DEVELOPMENT AUTHORITY
MINUTES

Wednesday, May 6, 2015
Conference Room A, City Hall

The meeting was called to order at 6:13 p.m. by President Buck.

ROLL CALL

PRESENT: Buck, Gallagher, Galvin, Key, Murphy

ABSENT: Greer, Higgins, Platzke

OTHERS PRESENT: Annette Knowles, Asst. to City Mgr.
Vincent Pastue, City Manager

CONSENT AGENDA ITEMS

MOTION by Murphy, SECONDED by Gallagher

RESOLVED, that the board accepts and files the regular minutes of April 1, 2015, the April Invoice Distribution and the March Financial Report, as presented. MOTION CARRIED, ALL AYES.

PUBLIC COMMENT

None

PRESENTATION BY MADONNA VAN FOSSEN REGARDING SMART

Madonna Van Fossen has assumed the position of Oakland County Ombudsperson for SMART and is conducting outreach within communities in the county. Highlights of her discussion included ridership, green activities and use of technology to assist riders. SMART now has an app to help riders anticipate arrival of the bus. Of interest to employers, SMART has a transit benefit program and fee-assistance for new employee program.

SEED FUNDING FOR PARKING ENFORCEMENT

Pastue summarized the plan for a six-month introductory enforcement of time-limited parking. The enforcement will happen regularly twenty-four hours per week. The City is requesting seed funding from the DDA to launch the program. The DDA will be reimbursed if revenue is sufficient. The City will be creating a special fund in the forthcoming budget year. A parking advisory committee will be formed, which includes a DDA board member and two downtown business or property owners. Galvin stated that signage and identification of employee parking need to be addressed.

MOTION by Murphy, SECONDED by Gallagher

RESOLVED, that the board approves a transfer of funds not to exceed \$10,000 to the City of Farmington to provide seed funding for a parking enforcement program. MOTION APPROVED, ALL AYES.

DISCUSSION REGARDING FARMERS MARKET

Gallagher reiterated her opinion that the DDA should resume management of the Farmers Market as a revenue stream and for greater control. Pastue provided an update that the Market Manager inquired with the owners of the Village Commons about hosting a Tuesday afternoon market. The tenants would not support that idea. The market manager would like to revisit the Riley Park location. The market will evolve when Fresh Thyme opens in 2016. Shiawasse Park is another location to consider long-term. It will take an agreement between the city and the DDA to bring the market back under DDA management. Buck recognized that the market has confused objectives.

This item could be a discussion for strategic planning on June 2, with more discussion in July.

ORCHARDS PHASE II – STATUS UPDATE

The respondent to the request for proposals, Cervi Construction, was present to share the colorized renderings depicting ideas for the Orchards site. An alternate plan with fifteen rental units is in production; a colorized version was not prepared for this meeting.

Gallagher departed the meeting at 7:10pm.

ADJOURNMENT

The chair advised that a quorum of the board no longer was present; therefore, the meeting was adjourned.

The meeting was adjourned at 7:10p.m.

The next regular meeting will be on Wednesday, June 3, 2015 at 5:00 p.m., in the Conference Room at City Hall.

Respectively submitted,



Annette Knowles,
Assistant to the City Manager/DDA Executive Director