



Special City Council Meeting  
6:00 PM, MONDAY, JUNE 6, 2016  
Conference Room  
Farmington City Hall  
23600 Liberty St  
Farmington, MI 48335

FINAL

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## SPECIAL MEETING MINUTES

A special meeting of the Farmington City Council was held on June 6, 2016, in Farmington City Hall, Farmington, MI. Notice of the meeting was posted in compliance with Public Act 267-1976.

The meeting was called to order at 6:04 PM by Mayor William Galvin.

### 1. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Sara Bowman	Councilmember	Present	
Greg Cowley	Councilmember	Present	
William Galvin	Mayor	Present	
Steve Schneemann	Mayor Pro Tem	Present	
Jeff Scott	Councilmember	Present	

#### City Administration Present

Superintendent Eudy (left at 7:05 p.m.)  
City Clerk Halberstadt  
City Manager Murphy  
Attorney Saarela

### 2. APPROVAL OF AGENDA

**Move to approve the agenda as amended, moving Item 2, Pledge of Allegiance, to Item 5A and adding Item 6H, Resignation of Dan Higgins from the DDA Board.**

<b>RESULT:</b>	<b>APPROVED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Jeff Scott, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

### 3. PUBLIC COMMENT

No public comment was heard.

#### **4. UPDATE ON CITY ROADS - PUBLIC SERVICES SUPERINTENDENT CHUCK EUDY & OHM ADVISORS**

Present: Matt Parks and Jessica Howard, OHM Engineering Advisors

Parks discussed the need for developing a city-wide Capital Improvement Plan (CIP) relative to city infrastructure. He presented examples of other CIP's. He discussed key steps for developing a CIP; financing options; and establishment of goals and objectives.

Schneemann requested clarification on a CIP relative to infrastructure. Parks responded CIP could also include parks, sidewalks, etc.

Discussion followed regarding funding for water and sewer, and roads.

Eudy advised the road millage is not used for general maintenance of roads. He indicated that for the 2016/17 year the one mil for roads will raise approximately \$303,000.

Parks discussed different options for financing roads, i.e. bond, pay as you go, etc. He pointed out the city has a significant number of roads that are still in good shape.

Saarela advised Council could authorize increasing the road millage since it is already voter approved.

Murphy suggested for this coming fiscal year that the city continue maintaining its roads with mill and fill, skip patching, etc., then begin to develop a CIP plan for next fiscal year.

Discussion followed regarding working towards a comprehensive CIP plan by October of this year for the next fiscal year.

Discussion continued regarding use of log jobs and the need to plan for contingencies using that method. Parks stated that for curb and gutter roads that are being milled and filled, log jobs are the way to go.

Eudy advised Council needs to define how long they want the roads to last; mill and fill has a 12 year life span.

Discussion followed regarding the need to use quality materials to increase the life of roads.

Saarela advised that to apply a millage increase to the 2016/17 budget, Council would need to hold a public hearing with a 6-day notice; can be separate from the city budget hearing.

Bowman questioned the dollars generated if the millage was increased to 1.5275. Murphy responded the increase would generate an additional \$50 per year for a \$200,000 home.

Eudy pointed out that in addition to the road millage, funds are received through Act 51. He anticipated receiving \$459,000 this year. It was pointed out that increasing annual road funding to \$600,000 would result in a 5.5 PASER rating.

Discussion followed regarding the merits of increasing the road millage now.

Cowley is in favor of raising the millage now and developing a plan for 2017.

Scott expressed reluctance on moving forward with an increase to the road millage.

Bowman stated she is not prepared to make a case to raise the millage at this time.

Schneemann stated he is not ready to raise the millage now, but recognized it will probably need to be raised eventually. He would like to see a plan in place to make a case to the public.

Galvin believes a tax increase would be serious for a lot of residents. He would like to provide more dialogue and education to the public before raising the millage. He feels we need to spend money that has been allocated for road repairs.

Parks indicated he will update charts after the August PASER rating. He is willing to give a public presentation to educate residents.

Murphy asked whether Council would like to see funds put into the budget now for a project, or come back to Council in October/November and make a budget amendment at that time.

## **5. A. Pledge of Allegiance**

Zachary Feczko, Mayor for the Day, led the Pledge of Allegiance.

## **B. Proclamation - Zachary Feczko as Mayor for the Day**

Mayor Galvin read a proclamation naming Zachary Feczko as Honorary Mayor of the City of Farmington for June 6, 2016.

## **C. Miss Oakland County - Review the year, upcoming pageants and introduction of contestants**

Kaitlyn Krizanic, 2015 Miss Oakland County, discussed her platform, activities throughout the year, and that she will compete in the upcoming Miss Michigan pageant.

**D. Consideration to Approve Public Hearing Notice for Proposed Fiscal Year 2016-17 Budget and Property Tax Rates**

Murphy advised that in accordance with the City Charter it is necessary to hold a public hearing on the proposed budget and millage rate prior to its adoption. He noted Council has been provided with the Public Hearing Notice to be published on June 12<sup>th</sup>.

**Move to hold a public hearing on Monday, June 20, 2016, at 7:00 p.m. regarding the proposed Fiscal Year 2016-17 budget and property tax rates.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Schneemann, Mayor Pro Tem
<b>SECONDER:</b>	Sara Bowman, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

**E. Consideration to Approve Road Race Request – August 20, 2016**

City Administration advised a special event request was received from Ed Anderson to conduct "Run for the Hills" event in Shiawassee Park on August 20, 2016.

**Move to approve a special event request to hold "Run for the Hills" road race in Shiawassee Park on Saturday, August 20, 2016, from 6:30 a.m. to 10:30 a.m.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Greg Cowley, Councilmember
<b>SECONDER:</b>	Sara Bowman, Councilmember
<b>AYES:</b>	Bowman, Cowley, Galvin, Schneemann, Scott

**F. Consideration to Approve Special Event Request for the Farmington Community Band**

City Administration advised a special event request was received from the Farmington Community Band to host a free community concert in the Riley Park Pavilion on Monday, July 25, 2016.

**Move to approve a special event request from the Farmington Community Band to host its annual concert at the Riley Park Pavilion on Monday, July 25, 2016, with set-up at 6:00 p.m., concert from 7:00 – 8:30 p.m., and leaving at 9:00 p.m.**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Jeff Scott, Councilmember  
**SECONDER:** Steve Schneemann, Mayor Pro Tem  
**AYES:** Bowman, Cowley, Galvin, Schneemann, Scott

**G. Consideration to Accept the Resignation of Carmen Francis from the Farmington/Farmington Hills Commission on Children Youth & Families**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Greg Cowley, Councilmember  
**SECONDER:** Steve Schneemann, Mayor Pro Tem  
**AYES:** Bowman, Cowley, Galvin, Schneemann, Scott

**H. Consideration to Accept the Resignation of Dan Higgins from the Downtown Development Authority Board**

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Greg Cowley, Councilmember  
**SECONDER:** Steve Schneemann, Mayor Pro Tem  
**AYES:** Bowman, Cowley, Galvin, Schneemann, Scott

**I. Other Business**

No other business was heard.

**J. Council Comment**

Scott stated he will be out-of-town at the next meeting.

Galvin advised the Regional Transportation Authority released their master plan last week. He expressed the importance of paying close attention to how this plan will serve our community. He congratulated Zachary Feczko for serving as Mayor for the Day.

**6. ADJOURNMENT**

**Move to Adjourn the meeting.**

**RESULT:**       **APPROVED [UNANIMOUS]**  
**MOVER:**       Steve Schneemann, Mayor Pro Tem  
**SECONDER:**   Sara Bowman, Councilmember  
**AYES:**         Bowman, Cowley, Galvin, Schneemann, Scott

The Meeting adjourned at 7:25 p.m.

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William E. Galvin, Mayor

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Susan K. Halberstadt, City Clerk

Approval Date: July 18, 2016